

Town of Tofte 2019 Annual Meeting Minutes

March 12, 2019

NOT APPROVED UNTIL THE MARCH 2020 ANNUAL MEETING

Unless otherwise stated, all actions have been approved by unanimous yeas vote.

Clerk Barb Quade called the 2019 Tofte annual meeting to order on 8:06 p.m. on March 12, 2019, at the Birch Grove Community Center. All attendees were asked to sign in.

Clerk Barb Quade called for nominations for the meeting moderator. Craig Horak nominated Greg Fangel. Sarah Somnis seconds. Clerk called for any other nominations, with no response, called for a vote to appoint Greg Fangel as the meeting moderator.

Moderator Greg Fangel asked those in attendance to stand of Pledge of Allegiance to the flag.

2018 Annual Meeting minutes – Richard Nelson motion to dispense the reading of the 2018 annual meeting minutes. Kimberly Jahnke seconds. Craig Horak motioned to approve the 2019 annual meeting as presented by the Clerk. Jim King seconds.

Clerk's Financial/Board of Audit Report: Clerk Barb Quade made a copy of the 2019 Board of Audit for the 2018 financials for everyone in attendance. Jim King motioned to dispense reading the Board of Audit report. Craig Horak seconds. The approved Board of Audit report for 2018 Financials for the Town of Tofte showed the following balances on 01/01/2018; General Checking \$144,747.82, Savings #1 \$45,338.53, Savings #2 \$70,690.97, Lodging Tax Acct \$0, Town Road Acct \$8,123.65, Community Center Lease Account \$944.04, Senior Dining Account \$3,948.43, CD's investments total \$260,914.70 which totaled for all funds \$534,708.14. The Board of Audit report showing the following balances on 12/31/18 General checking \$215,996.75, Savings #1 \$45,406.58, Savings #2 \$74,479.14, Town Road Account \$9,160.13, Community Center Lease Account \$4,208.72, Senior Dining Account \$9,440.40, CDs Cemetery fund \$20,567.11, Land Use Plan \$1,052.28, Connect Water and Sewer \$30,911.12, Park fund \$31,705.46, Fire Truck Fund \$110,553.49, Rescue Truck Fund \$21,423.01, and Community Center Building Fund \$95,993.75 which totals \$260,914.70 for all CDS. The total funds balance on 12/31/2018 was \$670,857.94. Outstanding debt 01/01/2018 was bond on the purchase of 29 acres \$49,553.07. Only outstanding debt on 12/31/2018 is bond for the purchase of 29 acres bond \$34,185.02.

Diane Norman handed Barb Quade who handed to the moderator Greg Fangel to read. Here are the results Supervisor for 3-year term – Sarah Somnis – 14 votes, Sarena Nelson 2 votes and Chip Sisson 1 vote. Treasurer for 2-year term- Dan Shirley – 8 votes; Greg Vetter 1 vote

Community Center: Craig Horak gave the community center report. Peter Knudsen hired as a janitor/maintenance, is going a great job. Craig he would like to get programming; would like to know what people would want for programs.

Housing Report – Craig Horak mentioned affordable housing, apartments, and single-family housing are needed on the west end. Tofte Township doesn't want to be the landlord. IRRRB would be willing to work with Tofte in future.

Mary Somnis, EDA Director: Mary Somnis said EDA build 8 homes in Grand Marais, 5 have sold. Lutsen apartments will to have one person in the household working in Cook County. Tofte housing will be reviewed in the future.

Fire: Chief Rich Nelson said; 28 calls; 4 mutual aid calls with Lutsen/Schroeder. New turnout gear to comply with OSHA standards. Lake pump needs repair. Continue to look for new people. 14 active members. May Day training will be held in May 4. Looking to replaced oldest tender tank which is 1980. Greg Fangel asked about the lake pump. Rich Nelson said it was submerged. Liz Wagner asked the about trees in the park.

Rescue: Rescue Chief Kim Jahnke reported Tofte Rescue responded to 53 calls in 2018; 10 vehicle accidents. Kim Jahnke asked the post office to put a mailer in each Tofte and Schroeder mail boxes asking for a donation to use to purchase a new AED, it will cost about \$35,000. EMR refresher course will be hosted by Tofte and Kim notified surrounding communities. Kim Jahnke has the Rescue has 9 members.

Tofte Town Board – Sarah Somnis Chair of Town Board said that Tofte is getting quotes for updating the town website. Park and cemetery clean up day will be scheduled for the summer. Sarena Nelson did a great job in her first year as the July 4 event coordinator. Craig Horak did a lot of work on the pavilion for park.

Ginny Storlie, County Commissioner mentioned that was meeting on March 21 about the proposed law enforcement center and April public meeting on a vacation rental. Ginny Storlie evaluation of property of Lutsen and Tofte will be small increase in taxes. Ginny comes to the west end town meeting and to senior lunch to communicate with the citizens.

Billboard will table until August.

Clerk Barb Quade projected a spreadsheet showing the 2019 levy, actual 2019 expenses, proposed 2020 budget which was worked on at the March 7 budget workshop meeting. General Admin recommended budget was \$81,650. Sarah Somnis motioned to approve the general admin budget at \$81,650. Kim Jahnke seconds the motion. Fire Department recommended budget was \$32,000. Sam Crowley motions to approve the Fire Dept.

budget at \$32,000. Daren Blanck seconds the motion. Rescue budget was recommended to be set at \$14,000. Sarah Somnis motioned to approve the Rescue budget at \$14,000. Jim King seconds the motion. Cemetery/Park/Rec budget was recommended to be set at \$54,000 as the park is replacement pavement. Jim King motioned to set the Cemetery/Park/Rec at \$54,000. Liz Wagner seconds the motion. Donations; Sugarbush Trail requested \$1500 and Lutsen Junior Alpine Ski Team requested \$1,500, Superior Timberwolves Snow club for a total of \$4500 in donations. Donations of approve to Sugarbush Trail of \$1500.00 to Lutsen Junior Alpine Ski Team of \$1,500, and Superior Timberwolves Club for a total \$4500.00 by a motion by Kim Jahnke motioned to \$1500 donations to Sugarbush Trail Association, Lutsen Junior Alpine Ski Club and Superior Timberwolves Club for a total of \$4500 donations. Sarah Somnis seconds the motion. Road & Bridge budget was recommended to be set at \$9500. Rich Nelson motioned to set the Road & Bridge budget at \$9500. Liz Wagner seconds the motion. Birch Grove Community Center budget was recommended to be set at \$85,000. Liz Wagner motioned to set the Birch Grove Community Center budget at \$85,000. Sarah Somnis seconds the motion. Capital outlays which include the Rescue capital fund \$10,000, Fire Department capital outlays \$10,000, Township capital projects at \$20,000, housing at \$15,000, and payment of the GO bond \$16,972 totaling \$71,972. Kim Jahnke motioned to approve the Capital outlays budget at \$71,972. Dan Shirley seconds. Recommended 2020 budget expenses \$267,622. Less the revenue \$91,000 (community center income of \$58,000, cell tower land lease income of \$6500, town aid \$7000, Fed PILT \$10,000, Taconite Production tax \$7500, and State PILT \$2000) equals recommended 2020 budget of \$176,622.

Rich Nelson motioned to 2020 Annual meeting set on second Tuesday of March 2020 at the Birch Grove Community Center. Jim King seconds the motion.

Rich Nelson motions to convene this annual meeting at 9:30 p.m. until second Thursday of August 2019 at 7 p.m. Jim King seconds the motion.

Respectfully submitted by Barbara Quade, Tofte Town Clerk