

Tofte Town Board Meeting Minutes April 12, 2018

Present: Supervisors Sarah Somnis, Craig Horak and Sam Crowley, Treasurer Nancy Iverson, Clerk Barb Quade, Deputy clerk Britnie Soderholm, Fire Chief Rich Nelson, Rescue Chiefs Kim Jahnke, County Commissioner Ginny Storlie, Dan Shirley, Paige Horak, Gary and Marsha Hansen, and Brian Larsen from the Cook County News Herald.

Chair Supervisor Sarah Somnis called the board meeting to order at 7:02 p.m.

Unless otherwise stated, all actions have been approved by unanimous yeas vote.

Clerk Barb Gervais presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Craig Horak motioned to approve the agenda as presented. Supervisor Sam Crowley seconded.

Clerk's report: Clerk Barb Quade had sent the Supervisors the minutes for the March 8 monthly meeting and the Board of Canvass meeting minutes from March 13 prior to tonight's meeting so they could review them. Supervisor Sam Crowley motioned to approve minutes as presented. Supervisor Craig Horak seconded. Supervisor Craig Horak gave report on the attending the MAT spring course. ALCCTO (Association of Lake and Cook County Township Officers) will be holding a meeting on May 2, hosted by Silver Creek Township. Clerk Barb Quade will post there may be a quorum of supervisors attending this meeting. Britnie Soderholm agreed to come back as deputy clerk. Clerk Barb Quade appointed Britnie Soderholm as deputy clerk. Supervisor Craig Horak motioned to approve Britnie Soderholm to attend the clerk's training course in St. Michael, MN, on May 24. Supervisor Sam Crowley seconded.

Treasurer's report: Treasurer Nancy Iverson gave her report. With no question, Supervisor Craig Horak motioned to accept and approve the treasurer's report. Supervisor Sarah Somnis seconded.

Claims, Payroll, and Transfers: Clerk Barb Quade presented the board with claims totaling \$10,328.02 for approval for payment. Supervisor Sarah Somnis asked to view first claim (Boreal) and last claim (MN Dept of Revenue). After reviewing the claims and invoices, Supervisor Craig Horak motioned to approve payment of claims as presented. Supervisor Sam Crowley seconded. Clerk Barb Quade presented payroll in the amount of \$3,320.00. After reviewing, Supervisor Craig Horak motioned to approve payroll as presented. Supervisor Sam Crowley seconded. The Clerk suggested the following transfer of funds to transact tonight's business: 1. Transfer \$4,500.00 from the community center lease account to general checking. With no questions, Supervisor Craig Horak motions to approve the transfer as recommended by the Clerk. Supervisor Sam Crowley seconded.

Fire Department report: Fire Chief Rich Nelson reported the Fire Department was getting compliant for OSHA requirements. May Day training will be held on May 5. Chief Rich Nelson reported more false alarms. Rescue door won't shut properly, he is having Phil Bonin looked at it. Chief Rich Nelson the department is going to wait until warm weather to test the hoses.

Rescue Squad report: Rescue Captain Kim Jahnke was in attendance. Rescue Chief Kim Jahnke reported one (1) call last month. Chief Kim Jahnke reported the AED doesn't work anymore. She is going to look for grant money to purchase a new one.

County Commissioner Report: County Commissioner Ginny Storlie gave report on the bonding meeting; bonding for capital improvements. In March, meet with Representatives Ecklund and Bakk in Lake County. Commissioner Ginny Storlie reported that passports photos can be taken in the Recorder office.

Citizen's comments: None

Old/New Business

Sawbill Canoe Outfitters 3.2 License – Dan and Clare Shirley- Dan Shirley came before the town board requesting the board support the renewal of Sawbill Canoe Outfitters 3.2 license. Supervisor Craig Horak motioned to support the renewal of Sawbill Canoe Outfitters 3.2 license. Supervisor Sam Crowley seconds. Clerk Barb Quade will send a letter to the County Auditor confirming the Tofte Town Board unanimously supported the renewal of the Sawbill Canoe Outfitters 3.2 license.

Housing - Supervisor Craig Horak said Dennis, Scott Stempihar will walk the property when the weather permits.

Birch Grove Community Center: Supervisor Sarah Somnis asked Clerk Barb Quade to add how to brighten the bathrooms at the community center and the vents in the gym to this agenda. Supervisor Craig Horak said he would look at the bathrooms and the vents in the gym. Supervisor Craig Horak said if there is cheap solution to fixing the vents in gym, he will have fixed by the May meeting. If not, he asked that vents are tabled until the May meeting. AARP is holding the senior driver education courses at the community center as they have a couple of times in the past. They don't want to sign hold harmless agreement. Supervisor Craig Horak asked about the town's liability. Clerk Barb Quade suggested have each attendee sign a hold harmless agreement. The Town will waive the fee; it's a community service. Pete Knudsen is doing a good job as janitor. Supervisor Craig Horak will talk to Pam Swenson to see if she is okay with Pete Knudsen cleaning the fire/town hall as well.

TSSSD: Supervisor Craig Horak motion to accepted Jim King's resignation from the TSSSD. Supervisor Sam Crowley seconds. Discussion on the replacement for him tabled until the May meeting.

Lawn Mowing: Supervisor Craig Horak motioned to put the lawn mowing at the Birch Grove Community Center, town cemetery, and town park as needed out on bid with the contractor needing insurance. Birch Grove Community Center mounds need to be mowed. Supervisor Sam Crowley seconds. Bid opening at the May 2018 meeting. Clerk Barb Quade will draft an ad and send to the supervisors for their approval.

Annual Organization:

1. Supervisor Craig Horak appointed Rich Nelson as Tofte Fire Chief. Supervisor Sam Crowley seconded.
2. Supervisor Craig Horak appointed Kim Jahnke and Phil Bonin as co-chiefs of the Tofte Rescue. Supervisor Sam Crowley seconded.
3. Supervisor Craig Horak motioned to designate Cook County News Herald as official newspaper. Supervisor Sam Crowley seconded.
4. Supervisor Craig Horak motioned to designated the Grand Marais State Bank as official bank depository. Supervisor Sam Crowley seconded.
5. Supervisor Craig Horak motioned to appoint Sarah Somnis as chair of the board. Supervisor Sam Crowley seconded.

6. Supervisor Sarah Somnis motioned to appoint Craig Horak as vice chair of the board. Supervisor Sam Crowley seconded.
7. Supervisor Craig Horak motioned to keep the liaison assignments of the board that same; to avoid any conflict of interests; i.e. Sarah Somnis is liaison to Fire/Rescue Dept, Sam Crowley is liaison Park/Cemetery, and Craig Horak is liaison to the Birch Grove Community Center building. Supervisor Sam Crowley seconded.

Resolution #3-2018 Grand Marais State Bank Corporate Resolution (annual update). Supervisor Sam Crowley motions to adopt Resolution #3-2018. Supervisor Craig Horak seconded.

July 4th – Supervisor Sam Crowley motioned to give Clerk Barb Quade to sign the road closure permit for the July 4th parade. Supervisor Craig Horak motioned to approve the hiring of Sarena Nelson as July 4th event coordinator at the rate of \$1350. Supervisor Sarah Somnis seconded. Supervisor Sam Crowley abstained from the vote. Clerk Barb Quade is starting to do the clerk's work, i.e. event insurance, county fireworks permit.

WECONNECT – is a holding a listening session on Thursday, May 3, 2018, from 7-8 p.m. at the Tofte Town Hall.

Mail received – certified mail from the MN Court of Appeals: re MN PUC

No other business to be discussed, Supervisor Sam Crowley motioned to adjourn the meeting at 8:08 p.m. Supervisor Sarah Somnis seconds

Respectfully submitted by Barbara Quade, Tofte Town Clerk