

Tofte Town Board Meeting Minutes April 11, 2019

Present: Supervisors Sarah Somnis, Craig Horak and Sam Crowley, Clerk Barb Quade, Deputy Clerk Kay Burkett, Treasurer Dan Shirley, Rescue Chief Kim Jahnke and Bill Burkett. County commissioner Ginny Storlie could not make the meeting.

Chair Sarah Somnis called the board meeting to order at 7:09 p.m.

Unless otherwise stated, all actions have been approved by unanimous yeas vote.

Clerk Barb Quade presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Craig Horak asked to add fuel oil under Birch Grove Community Center and Scott Robinson installing the septic system for the town hall and fire hall under park.

Supervisor Sarah Somnis approved the agenda as presented. Supervisor Sam Crowley seconded.

Clerk's report: Clerk Barb Quade had sent the Supervisors the minutes for the March 21, 2019, monthly meeting minutes prior to tonight's meeting. Supervisor Sam Crowley motioned to approved March 21, 2019, minutes. Supervisor Craig Horak seconded. Website quotes from Sweetwater Design Company. Board requested Molly Larson come to the next meeting.

Clerk Barb Quade will resign at the May 9, 2019, meeting. Board can appoint Kay Burkett as town clerk at the meeting.

Treasurer's report: Treasurer Dan Shirley read the treasurer's report. Supervisor Sarah Somnis motioned to approve the treasurer's report. Supervisor Craig Horak seconded.

Claims, Payroll, and Transfers: Clerk Barb Quade presented the board with claims totaling \$25,820 for approval for payment. Supervisor Sarah Somnis asked to review the North House Folk School and Tofte General Store claims. Supervisor Sarah Somnis motioned to approve payment of claims as presented by the Clerk. Supervisor Craig Horak seconded.

Clerk Barb Quade presented the board with net payroll this evening totaling \$3,175.93. Supervisor Sarah Somnis motioned to approve the net payroll. Supervisor Craig Horak seconded.

Clerk Barb Quade recommended the transferring \$2,500.00 from the community center lease account to general checking. Supervisor Craig Horak motioned to approve the transfer \$2,500.00 from the community center lease account to general checking. Supervisor Sam Crowley seconded.

Fire Department report: Fire Chief Rich Nelson was not able to attend this meeting. Fire Department responded to fire at Greg and Phyllis Miron home in Schroeder. May Day training is being held May 4.

Rescue Report: Rescue Chief Kim Jahnke that they responded to 2 calls in March. \$1250 in donations for AED. Supervisor Craig Horak motion to adopt Resolution #8-2019 accepting several donations for the AED. Supervisor Sam Crowley seconded. Rescue Chief Kim Jahnke scheduled a refresher course. Rescue Chief Kim Jahnke applied for Arrowhead Round Up grant.

County Commissioner Report: County Commissioner Ginny Storlie could not make this meeting.

Citizen's comments: Dan Shirley asked school board to hold meeting on the west end. Dan suggested pizza night.

Old/New Business

- A. Sawbill Canoe Outfitters 3.2 license renewal: Supervisor Craig Horak motioned to support the renewal of Sawbill Canoe Outfitters 3.2 license. Supervisor Sam Crowley seconded. Clerk Barb Quade will send a notice to the Cook County Auditors office to the board voted to approve the renewal of the license.
- B. Scott Berry asked if Tofte sent letter to Bill Lane re: Tofte Design Ordinance. Supervisor Craig Horak Tofte will leave the Tofte Design Review Ordinance. Supervisor Sam Crowley seconded. Clerk Barb Quade will send letter to Bill Lane stating the Tofte has decided leave Tofte Design Ordinance in place.
- C. Birch Grove Community Center:
 - 1. Sara Bents, Minnesota Department of Health, did inspection on the kitchen. Diane Blanchette sent report to the Tofte so we can order.
 - 2. Tim Schliep says that town should order more fuel oil. Supervisor Craig Horak motioned to 7000 gallons fuel oil whoever is cheapest. Supervisor Sarah Somnis seconded.
 - 3. Supervisor Craig Horak will ask the Tim Schliep why we are not using the pellet boiler.
- D. Gitchi Gami Trail contract with the DNR/State of Minnesota. Clerk Barb Quade requested a new contract last month. Supervisor Craig Horak motioned to approve the renewal contract with the DNR/State of Minnesota until 2024 for snow removal of the Gitchi Gami Trail from Surfside to Cliff Dweller. Supervisor Sam Crowley seconds. Clerk Barb Quade will send the contract back to DNR/State of Minnesota to obtain their signatures.
- E. Lawn mowing contract – Birch Grove Community Center, cemetery, and park. Supervisor Sam Crowley motioned post/publish the notice of the lawn mowing contract. Supervisor Craig Horak seconded.
- F. Annual organizational
 - 1. Appoint Fire Chief – Supervisor Craig Horak motioned to appoint Richard Nelson as fire chief. Supervisor Sam Crowley seconded.
 - 2. Appoint Rescue Chief – Supervisor Craig Horak motioned to appoint Kimberly Jahnke as Rescue Chief. Supervisor Sam Crowley
 - 3. Official newspaper – Supervisor Sarah Somnis motioned to designated Cook County News Herald as the town official newspaper. Supervisor Craig Horak seconded.
 - 4. Official bank depositor – Supervisor Craig Horak motioned to designated the Grand Marais State Bank as official bank depositor. Supervisor Sam Crowley seconded.
 - 5. Appoint chair and vice chair – Supervisor Craig Horak motioned to appoint Supervisor Sarah Somnis as chair. Supervisor Sam Crowley seconded. Supervisor Sarah Somnis motioned to appoint Supervisor Craig Horak as vice chair. Supervisor Sam Crowley seconded.
 - 6. Board liaisons to Fire/Rescue, Park/Cemetery, and Birch Grove Community Center- Supervisor Craig Horak motioned to appoint Supervisor Sarah Somnis as liaison Fire/Rescue, Supervisor Sam Crowley as liaison to Park/Cemetery and Supervisor Craig Horak as liaison to Birch Grove Community Center. Supervisor Sam Crowley seconded.

G. July 4th celebration

1. Supervisor Craig Horak motioned for approval Clerk Barb Quade to sign the road closure permit. Supervisor Sam Crowley seconded.
2. Fireworks contract will expire this year. Clerk Barb Quade sent an email to the Curt Serbus would be willing to enter a new 3-year contract. She hasn't heard back from him yet.
3. Clerk Barb Quade will submit event insurance, county fireworks permit, road closure permit, and insurance for Fire Relief Association for serving beer.

H. Park –

1. Mel Haugen will be pouring cement for the new pavilion on April 20. North House Folk School would deliver/put up the new pavilion on April 28.
2. Memory bench – Supervisor Craig Horak talked to Greg Tofte about the bench. Supervisor Craig Horak will call Karen Obinger ask her to send design of the memory bench, and then review design. Supervisor Sam Crowley seconded.
3. Dave Monson asked to set up a meeting for park/cemetery committee as Clerk Barb Quade is resigning.
4. Town hall/fire hall septic update – Supervisor Craig Horak talked to Scott Robinson. Supervisor Craig Horak said septic installed before July 4.

Mail –Nothing relevant.

Supervisor Sarah Somnis motioned to adjourn this meeting at 8:18 p.m. Supervisor Craig Horak seconded.

Respectfully submitted by Barbara Quade, Tofte Town Clerk