

## **Tofte Town Board Meeting Minutes August 9, 2018**

Present: Supervisors Sarah Somnis, Craig Horak and Sam Crowley, Clerk Barb Quade, Treasurer Dan Shirley, County Commissioner Ginny Storlie, Gary and Marsha Hansen, Terry Johnson, Carroll Peterson, and Mary Jane Huggins.

Chair Sarah Somnis called the board meeting to order at 7:06 p.m.

Unless otherwise stated, all actions have been approved by unanimous yeas vote.

Clerk Barb Quade presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Craig Horak approved the agenda as presented by the Clerk. Supervisor Sam Crowley seconded.

Clerk's report: Clerk Barb Quade had sent the Supervisors the minutes for the July 12 monthly meeting prior to tonight's meeting for their review. Supervisor Craig Horak motioned to approve the July 12 minutes as presented. Supervisor Sam Crowley seconded. Britnie Soderholm resigned as town clerk again. District 10 meeting will be held on August 30, 2018, at 6 p.m. at the Grand Lake Town Hall. Clerk Barb Quade asked the board to table until September meeting, the update on the visuals for the website. Supervisor Craig Horak made a motion to table until September 2018 meeting the information on updating the website. Supervisor Sam Crowley seconded.

Treasurer's report: Treasurer Dan Shirley gave the Treasurer's report. Supervisor Sam Crowley motioned to approve the July treasurer's report. Supervisor Craig Horak seconded.

Claims, Payroll, and Transfers: Clerk Barb Quade presented the board with claims totaling \$7,961.12 for approval for payment. Supervisor Sarah Somnis asked to review the claim forms and invoices from Tofte General Store and CenturyLink. Supervisor Sarah Somnis reviewed the two claim forms and invoices. Supervisor Sarah Somnis motioned to approve payment of claims as presented by the Clerk. Supervisor Craig Horak seconded.

Clerk Barb Quade presented the board with net payroll this evening totaling \$1,905.59. Supervisor Sarah Somnis motioned to approve payment of the payroll as presented. Supervisor Craig Horak seconded. Clerk Barb Quade presented the cash control statement to the supervisors as well as the bank statements; signed by the supervisors, Sarah Somnis, Craig Horak and Sam Crowley.

The Clerk suggested the following transfer of funds to transact tonight's business: Transfer \$1,400.00 from the community center lease account to general checking. With no questions, Supervisor Craig Horak motions to approve the transfers as recommended by the Clerk. Supervisor Sam Crowley seconds.

Fire Department report: Chief Rich Nelson was unable to attend this meeting.

Rescue Squad report: Rescue Captain Kim Jahnke was unable to attend this meeting. One (1) medical call for July.

County Commissioner Report: County Commissioner Ginny Storlie reported Cook County Law Enforcement and Public Health and Human Services will be presenting their 2019 budget. The Commissioners are planning to look at the Law enforcement Center to review updating the center. Ginny said that Barb Merritt is moving to North Dakota when they sell their house; Sarah will ask July Aldinger if she would be willing to take over the Barb Merritt to cook senior lunch.

Citizen's comments: None

Old/New Business

Birch Grove Community Center:

Birch Grove Community School/Preschool Lease subleasing their space to the Hostel:

Supervisor Craig Horak contacted the town attorney, Chris Virta at Fryberger, response was: The lease prohibits the BGCS from subletting any portion of the premises without first obtaining consent from the Town. Regarding liability, since the Town already carries insurance on the building and a portion of the building is already being used as a hostel, there should not really be any increased risk to the Town or change in insurance required. As part of the lease, BGCS also is required to carry insurance for the portion of the premises they lease. The school insurance certificate is on file. Supervisor Craig Horak motioned to allow the Birch Grove Community School/Preschool to sublease to the hostel. Supervisor Sam Crowley seconded.

July 4<sup>th</sup> – Supervisor Craig Horak motions to adopt the Resolution #2018-9 which accepts the donation from the Township of Schroeder towards the fireworks. Supervisor Sarah Somnis seconded.

TSSSD- The TSSSD held a public meeting on July 31, 2018, approving the Township of Schroeder detachment from the TSSSD. Scott Robinson is having Charles Lamb help him to do the sewer projects.

2019 Levy Certification – Supervisor Sam Crowley motioned to certified the 2019 Tofte Levy at \$184,122. Supervisor Sarah Somnis seconded. Clerk Barb Quade send to notification to Cook County Auditor/Treasurer that Town Board motioned certified 2019 Tofte Levy at \$184,122.

Housing – Supervisor Craig Horak said they are trying to figure out feasible to do with 29 acres owned by Tofte; Tofte doesn't want to spend any more funding on the housing project. Krech and Ojard reports that 11 – 2 acre lots wasn't good use for the 29 acres. They suggested the mix use a couple of quad apartments and single family housing would be better use. They suggested the town apply for the grants to build the road. Three plans concepts to review; it will be feasible Tofte not spending any more money the housing project. Next meeting discussion of what type of sewers would be feasible.

Sawbill garage – Pam Swenson texted Clerk Barb Quade asking the board to put on the outside light on the Sawbill garage, and their huge gap between the dirt and the concrete in the front of the big door. Supervisor Craig Horak motioned to contact Dave Rude for a quote to install a motion light at the Sawbill garage. Supervisor Sam Crowley seconded. They suggested the town call Tim Norman to use the tractor to fill in the huge gap.

Letter of support for the Superior Cycling Association for single-track trails between Lutsen and Tofte: Supervisor Sarah Somnis motioned to approve Clerk Barb Quade writing a letter to the Tofte Board supports the single-track trails between Lutsen and Tofte. Supervisor Craig Horak seconded. Clerk Barb Quade will get the letter to Paul Nordlund confirming the Tofte Town Board supports the single-track trails between Lutsen and Tofte.

Park – Supervisor Craig Horak talked to Bill Lane, P&Z Administrator, to apply for land use permit/building permit. Craig talked to the North House Folk School about building a pavilion like the one at the Birch Grove Community Center. Supervisor Craig Horak suggested a floating slab 6” rebar on top of the slab that is there. Dave Monson suggested knee wall. Supervisor Craig Horak didn’t like the idea of knee wall, because it will limit from coming and going. North House Folk School suggested the Town get canvas curtains to block the wind. North House Folk School will build the pavilion between costs \$30,000 and \$35,000. If approve by the Tofte Design Review Board, Supervisor Craig Horak motioned to approve North House Folk School building the pavilion. Supervisor Sarah Somnis seconded. Supervisor Sam Crowley no parks update. Supervisor Sarah Somnis said she would order only 4 picnic tables.

Cemetery – Some gravestones need to be raised. Supervisor Sam Crowley asked Dave Somnis if he was interested in raising some gravestones; he said he was not. Supervisor Craig Horak will ask Pete Knudsen if he is interested. Clerk Barb Quade suggested Pete talk to Dave Monson to see how to do them and if Pete agrees to take the job.

Mail – Nothing relevant.

Supervisor Sarah Somnis motioned to adjourn this meeting at 8:07 p.m. Supervisor Craig Horak seconded.

Respectfully submitted by Barbara Quade, Tofte Town Clerk