

Tofte Town Board Meeting Minutes December 13, 2018

Present: Supervisors Sarah Somnis, Craig Horak and Sam Crowley, Clerk Barb Quade, Deputy Clerk Kay Burkett, Fire Chief Rich Nelson, Rescue Chief Kim Jahnke, Bill Burkett, Dennis Rysdahl, Scott Berry, and Pam Swenson. Treasurer Dan Shirley and County Commissioner Ginny Storlie could not make the meeting.

Chair Sarah Somnis called the board meeting to order at 6:59 p.m.

Unless otherwise stated, all actions have been approved by unanimous yeas vote.

Clerk Barb Quade presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Sarah Somnis asked to add the July 4th plan on the agenda, with the addition Supervisor Sarah Somnis approved the agenda. Supervisor Craig Horak seconded.

Clerk's report: Clerk Barb Quade had sent the Supervisors the minutes for the November 8, 2018, monthly meeting prior to tonight's meeting for their review. Supervisor Craig Horak said there needed to be a correction on the statement that Dennis Rysdahl spent \$170,000 on the Gitchi Gami Trail corrected to the break wall with this correction Supervisor Craig Horak motioned to approve the November 8, 2018, meeting minutes. Supervisor Sarah Somnis seconded. Clerk Barb Quade will start prepare the reports that need to be completed and submitted in January, February, and March. Supervisor Craig Horak motioned to approve post on monthly meetings in 2019 on second Thursday of the month starting at 7 p.m. Supervisor Sam Crowley seconded. Clerk Barb Quade post/publish the filing period for Town offices to be elected at the March 12, 2019, election – one (1) supervisor for a 3-year term, one (1) treasurer for a 2-year term filing period is from January 2, 2019, to January 15, 2019. The clerk's office must open from 1 – 5 p.m. on the last day of filing period which is January 15, 2019. Clerk Barb Quade asked Two Dogs in Web for a quote for creating a new website, she hasn't received quote as yet.

Treasurer's report: Treasurer Dan Shirley was not in attendance. Supervisor Craig Horak read the treasurer's report. Supervisor Sam Crowley motioned to approve the November treasurer's report. Supervisor Craig Horak seconded.

Claims, Payroll, and Transfers: Clerk Barb Quade presented the board with claims totaling \$11,354.32 for approval for payment. Supervisor Sarah Somnis asked to review the claim forms and invoices from MATIT and MN PERA. Supervisor Sarah Somnis reviewed the two claim forms and invoices. Supervisor Sarah Somnis motioned to approve payment of claims as presented by the Clerk. Supervisor Craig Horak seconded.

Clerk Barb Quade presented the board with net payroll this evening totaling \$2,708.21. Supervisor Sarah Somnis motioned to approve the net payroll. Supervisor Craig Horak seconded. Supervisor Craig Horak motioned to approve the annual net payroll for the Fire/Rescue totaling \$10,270.51. Supervisor Sarah Somnis seconded. Clerk Barb Quade presented the cash control statement to the supervisors as well as the bank statements; signed by the supervisors, Sarah Somnis, Craig Horak and Sam Crowley.

The Clerk suggested the following transfer of funds to transact tonight's business: Transfer \$4,600.00 from the community center lease account to general checking. With no questions,

Supervisor Craig Horak motions to approve the transfer as recommended by the Clerk.
Supervisor Sam Crowley seconds.

Fire Department report: Fire Chief Rich Nelson said the Fire Department received a grant to use on the new fire gear. Pump in the park working now. Dennis Rysdahl was generous enough to provide a dinner to fire/rescue crew.

Rescue Squad report: Rescue Captain Kim Jahnke said she did a refresher class. McKeever's donated \$800 to the rescue squad. Clerk Barb Quade will type up a resolution to accept the donation and put on the January agenda. Rescue Captain asked to add to purchase a training TV. Supervisor Craig Horak motioned to approve the purchase of training TV. Supervisor Sam Crowley seconded.

County Commissioner Report: County Commissioner Ginny Storlie could attend this meeting.

Citizen's comments: None

Old/New Business

Resolution #12-2018 – Supervisor Craig Horak motioned to adopt Resolution #12-2018 to designate Birch Grove Community Center as the polling place for the March 2019 election. Supervisor Sam Crowley seconded. Rich Nelson asked about polling place for County/State/National elections on west end. He forgot to mail in his ballot for the November election and the mail is slow.

Tofte Housing Project: Dennis Rysdahl asked the board if the Town of Tofte will pay 1/3 of \$5,000 for soil testing. Dennis will pay 1/3 and the EDA will pay 1/3 and ask Tofte will pay 1/3. Dennis explain the soil testing enable Ojard Krech to give more accurate estimate. Supervisor Craig Horak motioned to pay \$1,666.66 (1/3) of the cost of soil testing. Supervisor Sam Crowley seconded. The board asked Clerk Barb Quade to put housing on the annual meeting agenda. Fire Chief Rich Nelson suggested the town sells home sites on the 29 acres. Dennis Rysdahl suggested a smaller project; town could sell lots. The town has a plan before asking the IRRRB for any funding.

Cleaning of the Town Hall – Supervisor Craig Horak talked to Pam Swenson asking if she would be okay with the Peter Knudsen cleaning the town hall, fire hall, and the town park starting January 1, 2019. She would be okay with it. Pam Swenson will show Peter Knudsen how to clean the town hall /fire hall on December 27, 2018. Supervisor Craig Horak motioned to Peter Knudsen clean the town hall, fire hall, and park starting on January 1, 2019. Supervisor Sam Crowley seconded.

Supervisor Craig Horak motioned to spend up to \$1,000 60" smart TV for training. Supervisor Sam Crowley seconded.

Birch Grove Community Center:

1. Gym Light - \$125 bulb on Amazon. Supervisor Craig Horak said he would get a quote for the LED fixtures for the gym.
2. Hostel license – WECONNECT is not doing the hostel anymore

3. Billboard leases – Dennis Rysdahl asked Clerk Barb Quade for a copy of the current leases. Dennis Rysdahl said he would sign the two leases for one more year. Clerk Barb Quade will type up 2 leases for one more year and send them to Dennis for his signature.
4. The Board asked Clerk Barb Quade to put the billboards on the annual agenda.
5. Ice Rink at Birch Grove Community center should be opening tomorrow.
6. Insulation blankets are on the sewer; Sam Crowley did water samples.

Fire Hall – Fire Chief Rich Nelson asked if Dave Rude could do the wiring for the door openers.

Park– Supervisor Craig Horak said the land use and building permit got approved. Supervisor Craig Horak taking the plans to the annual meeting. Vault toilet in the park passed the inspection.

July 4th – Supervisor Sarah Somnis said to meet with Rob, new owner of Eva J property, tomorrow to see if he would work Town of Tofte for July 4th celebration.

Sawbill Garage: Pam Swenson is on the west end Search and Rescue and asked the board to insulate the stall the Search and Rescue use. Sheriff Pat Eliassen wrote a grant to insulate the garage stall however Pam Swenson said don't hold your breath. Supervisor Craig Horak suggested to get actual quote before making a decision. Fire Chief Rich Nelson suggest the agreement with the Sheriff Department and Tofte. Supervisor Craig Horak suggested ask the County for funding.

Mail –Nothing relevant.

Any other business: Rescue Chief Kim Jahnke asked for Carlton Peak road to get Fire # or a street sign. Rescue Squad had a call there, tourists don't know the location. Supervisor Sarah Somnis will ask Valerie Marasco.

Supervisor Craig Horak motioned to adjourn this meeting at 8:33 p.m. Supervisor Sam Crowley seconded.

Respectfully submitted by Barbara Quade, Tofte Town Clerk