

Agenda
Town of Tofte Board Meeting
February 8, 2018

1. Call Meeting to Order

- A. Approve agenda

2. Reports

A. Clerk's Report

1. Approval and/or correction of January 11 regular board meeting minutes
2. Clerk is continuing to work on getting year end forms submitted
3. Set a date for the Board of Audit Meeting and Budget workshop meeting

B. Treasurer's Report

1. Approve Treasurer's report

C. Claims

1. Approve claims for the month
2. Approve payroll for the month

D. Transfer

Transfer \$8000 from community center lease acct to general checking

E. Fire Dept. Report

F. Rescue Squad Report

Adopt Resolution #2-2018 to accept the \$400 donation from Jeanne Rysdahl

G. County Commissioner Report

H. Citizens comments, if any

3. Old & New Business

A. WECONNECT – update

B. Birch Grove Community center

1. General /Maintenance Update
2. Sign (billboard) renewal permit; clerk had to pay fee as it was due by 1/31

C. Housing

1. Approve \$5000 match with the Cook County EDA to prepare 2 conceptual plans for single family homes in Tofte on the 29 acres.

D. Election:

1. Appoint election judges & absentee ballot board: Diane Norman, MaryJane Huggins, Tammy Rude and Britnie Soderholm. Appoint MaryJane Huggins as head judge; appoint Diane Norman as alternate. Clerk Barb Gervais will train Deputy Clerk Britnie Soderholm as an election judge.
2. Notice of election and annual meeting on March 13 will be published and posted
3. Absentee ballots are available tomorrow from Clerk Barb Gervais
4. Absentee voting Sat March 10 from 10 a.m. to Noon at the Town Hall. Deputy Clerk Britnie Soderholm will be doing this as Clerk Barb Gervais is on the ballot

E. Tofte Board of equalization meeting – Approve Thursday, April 12 @ 6 pm as the date

F. July 4th

1. Looking for July 4th event coordinator; see duties. Paid Brooke Youngdahl \$1350.
2. Sent requests to Schroeder and Lutsen to include funding for July 4th fireworks in 2019

budget

G. Adopt an employee policy

H. Mail received – Certified mail from the MN Court of Appeals re: MN PUC

4. Adjourn