

Tofte Town Board Meeting Minutes February 14, 2019

Present: Supervisors Sarah Somnis, Craig Horak and Sam Crowley, Clerk Barb Quade, Deputy Clerk Kay Burkett, Treasurer Dan Shirley, Rescue Chief Kim Jahnke, and Pastor Daren Blanck. County commissioner Ginny Storlie could not make the meeting.

Chair Sarah Somnis called the board meeting to order at 7:14 p.m.

Unless otherwise stated, all actions have been approved by unanimous yea vote.

Clerk Barb Quade presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Craig Horak approved the agenda as presented. Supervisor Sam Crowley seconded.

Clerk's report: Clerk Barb Quade had sent the Supervisors the minutes for the January 10, 2019, monthly meeting prior to tonight's meeting for their review. Supervisor Craig Horak motioned to approve the monthly meeting minutes. Supervisor Sam Crowley seconded. Clerk Barb Quade will continue preparing the year end reports and submitted them. 2020 budget meeting workshop is set for Thursday, March 7, 2019, at 7 p.m. The Tofte Design Review Board meeting will follow the budget meeting.

Treasurer's report: Treasurer Dan Shirley read the January 2019 treasurer's report. Supervisor Craig Horak motioned to approve the treasurer's report. Supervisor Sam Crowley seconded.

Claims, Payroll, and Transfers: Clerk Barb Quade presented the board with claims totaling \$20,642.06 for approval for payment. Supervisor Sarah Somnis asked to review the Tofte General Store claim and the Rose Thorsen claim. Supervisor Sarah Somnis motioned to approve payment of claims as presented by the Clerk. Supervisor Craig Horak seconded.

Clerk Barb Quade presented the board with net payroll this evening totaling \$2,514.78. Supervisor Craig Horak motioned to approve the net payroll. Supervisor Sam Crowley seconded.

Clerk Barb Quade recommended the transferring \$4,000 from the community center lease account to general checking. Supervisor Sarah Somnis motioned to approve the transfer \$4000 from the community center lease account to general checking. Supervisor Craig Horak seconded.

Fire Department report: Fire Chief Rich Nelson was not able to attend this meeting. Rescue Chief Kim Jahnke reported no fire calls in January.

Rescue Report Rescue Chief Kim Jahnke that they responded to 2 calls in January. Deric Nelson will service two rescue vehicles. Radio returned from Victoria Nyquist. Kim scheduled a refresher course in May; instructor from Hibbing will come to Tofte. Kim notified the surrounding townships.

County Commissioner Report: County Commissioner Ginny Storlie could not make this meeting.

Citizen's comments: Pastor Daren Blanck received an email from the Town asking he would willing be to serve on the County Transportation Plan Steering Committee. He said he would. The Town Board asked him to contact County Commissioner Ginny Storlie.

Old/New Business

A. Birch Grove Community Center:

1. General maintenance update – Receive an email from Diane Blanchette saying there was a sewer smell. Supervisor Craig Horak went to check it out; he didn't smell any sewer. Supervisor Sarah Somnis asked if the county would run through parking lot at Community center spread the ice melt.
2. Judy Motschenbacher sent an email she recently attended a 2-day VOA Charter School Conference re: creating a window on the office shared with the entrance and buzzer. Supervisor Craig Horak will ask Judy to get quotes. Pastor Daren Blanck suggested the school write a grant for funding for school safety. Judy suggested the fire alarms automatic call to 911. Supervisor Craig Horak said he would talk to Fire Chief Rich Nelson.
3. Coralyn Koschinska letter – Supervisor Craig Horak will send this letter to MAT attorney. Supervisor Craig Horak went to the MATIT website. If the town has a general liability policy the township is covered. If there is alcohol served, the renting party has to present the homeowners insurance.
4. Peter Knudsen is asking for \$1 hour raise to \$16/hour. – Supervisor Craig Horak motioned to give Peter Knudsen \$1 hour raise \$16/hour. Supervisor Sam Crowley seconds.

B. Housing – Presentation at the annual meeting

C. Election – Supervisor Craig Horak motioned to appoint Diane Norman, Kay Burkett, Tammy Rude and Jane Johnson as election judges and absentee ballot board. Appoint Tammy Rude as head judge. Supervisor Sam Crowley seconded. Clerk Barb Quade held a training session for election judges on February 6. Clerk Barb Quade will post and publish notice of election. Absentee ballots were available on February 8, 2019. Absentee voting Saturday, March 9, from 10 a.m. to noon.

D. Tofte Board of Equalization – Supervisor Sam Crowley motioned to have Tofte LBAE meeting on April 11, 2019, at 6 p.m. right before monthly meeting. Supervisor Craig Horak seconded.

E. July 4th - Supervisor Craig Horak motioned to hire Sarena Nelson as event coordinator at \$1,350 this year again. Supervisor Sarah Somnis seconded. Supervisor Sam Crowley abstained. Clerk Barb Quade sent requests for \$1500 to Lutsen and Schroeder in 2020. Clerk Barb Quade made reservations at the Americinn for 2 rooms for 2 nights for the fireworks crew. Discussion on Road Closure signs. Clerk Barb Quade will get the road closure permit and the fireworks permit into the County.

F. Dean Porter – is looking to build 2 -3 yurts which will be used as vacation rentals. Supervisor Sarah Somnis will reply to him. Supervisor Craig Horak suggested Dean contact USFS and the MN DNR or direct with a realtor.

G. Park – Supervisor Craig Horak gave away the wood the from the pavilion. North House Folk School will have the new pavilion erected by April 28, 2019. Mel Haugen is doing the concrete work. Supervisor Sarah Somnis is picking Nantucket morning for the color of the shingles.

Fire pump in the park; will address the concrete around the pump in March.

Mail –Nothing relevant.

Supervisor Sarah Somnis motioned to adjourn this meeting at 8:26 p.m. Supervisor Craig Horak seconded.

Respectfully submitted by Barbara Quade, Tofte Town Clerk