

Tofte Town Board Meeting Minutes January 10, 2019

Present: Supervisors Sarah Somnis, Craig Horak and Sam Crowley, Clerk Barb Quade, Deputy Clerk Kay Burkett, Rescue Chief Kim Jahnke, Bill Burkett, and County Commissioner Ginny Storlie. Treasurer Dan Shirley could not make the meeting.

Chair Sarah Somnis called the board meeting to order at 7:02 p.m.

Unless otherwise stated, all actions have been approved by unanimous yea vote.

Clerk Barb Quade presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Sam Crowley approved the agenda as presented. Supervisor Craig Horak seconded.

Clerk's report: Clerk Barb Quade had sent the Supervisors the minutes for the December 13, 2018, monthly meeting and December 13 Tofte Design Review Board meeting prior to tonight's meeting for their review. Supervisor Craig Horak motioned to approve both the monthly meeting minutes and the Tofte Design Review Board minutes. Supervisor Sam Crowley seconded. Clerk Barb Quade will start prepare the reports that need to be completed and submitted in January, February, and March. The clerk's office must open from 1 – 5 p.m. on the last day of filing period which is January 15, 2019. Clerk Barb Quade will send a formal request to Lutsen Township for \$7,000.00 towards the utilities at the Birch Grove Community Center.

Treasurer's report: Treasurer Dan Shirley was not in attendance. Supervisor Craig Horak read the treasurer's report. Supervisor Craig Horak motioned to approve the December's treasurer's report. Supervisor Sam Crowley seconded.

Claims, Payroll, and Transfers: Clerk Barb Quade presented the board with claims totaling \$22,931.24 for approval for payment which include the bond payment due on 2/1 as well as the fireworks payment. Supervisor Sarah Somnis asked to review the claim forms and invoices. Supervisor Sarah Somnis motioned to approve payment of claims as presented by the Clerk. Supervisor Craig Horak seconded.

Clerk Barb Quade presented the board with net payroll this evening totaling \$1,764.97. Supervisor Craig Horak motioned to approve the net payroll. Supervisor Sam Crowley seconded. Clerk Barb Quade presented the cash control statement to the supervisors as well as the bank statements; signed by the supervisors, Sarah Somnis, Craig Horak and Sam Crowley.

The Clerk suggested the following transfer of funds to transact tonight's business: Transfer \$4,000.00 from the community center lease account to general checking. Treasurer Dan Shirley recommended the town board look at the savings account to switch them to money market accounts which will earn more interest. Clerk Barb Quade suggest investing \$95,000 in the general checking account into a 15-month CD. With no questions, Supervisor Craig Horak motions to approve the transfers as recommended by Treasurer Dan Shirley and the Clerk Barb Quade. Supervisor Sam Crowley seconds.

Fire Department report: Fire Chief Rich Nelson was not able to attend this meeting. Rescue Chief Kim Jahnke reported to side door was blocked with snow; asked the board if Pete Knudsen would be shovel. Snowplow contract includes the shoveling the walkway between the Fire Hall and the Town Hall.

Rescue Squad report: Rescue Squad Chief Kim Jahnke that they responded to 2 calls in December. Kim Jahnke ordered supplies for the rescue squad. Supervisor Craig Horak motioned to adopt Resolution #1-2019 to accept the donation of \$800 from Marion McKeever to be used for the Rescue Squad. Supervisor Sam Crowley seconded. Supervisor Sarah Somnis talked to Valerie Marasco. She said would have to be a building for a fire #. The suggestion was to put a fire # on the outhouse on Carlton Peak.

County Commissioner Report: County Commissioner Ginny Storlie swearing ceremony was held at the first meeting this year. Jail expansion plans to move forward and have a public meeting. Ginny attended the Gitchi Gami Trail meeting this morning. They are going to have consultant look at the trail in Tofte.

Citizen's comments: None

Old/New Business

- A. Tofte Housing Project: A check for \$1,666.66 was on the claims this evening; approve at the December monthly meeting; to reimburse Tofte Management for 1/3 of soil testing.
- B. Birch Grove Community Center:
 - 1. Ice Rink – Now open;
 - 2. Coralyn Koschinska letter – Supervisor Craig Horak will send this letter to MAT attorney.
 - 3. Boot Camp – Supervisor Craig Horak motioned for each participant to contribute \$2, Carmen Anderson will pay \$0 for the room. Supervisor Sam Crowley seconded.
- C. Clerk Barb Quade will send email to reminder to the organizations that have asked donations in past that requests are due by February 1, 2019, for donations in 2020.
- D. Supervisor Craig Horak motioned to leave the per diems at \$75, hourly wage of \$20 work outside meetings; adopt the Federal Mileage rate at .58 per mile. Supervisor Sam Crowley seconded.

Mail –Nothing relevant.

Other business - Fire Chief Rich Nelson is looking at a buy used/new Mack truck; they will keep the water tank of the old one.

Supervisor Sarah Somnis motioned to adjourn this meeting at 7.47 p.m. Supervisor Craig Horak seconded.

Respectfully submitted by Barbara Quade, Tofte Town Clerk