

Tofte Town Board Meeting Minutes June 14, 2018

Present: Supervisors Craig Horak and Sam Crowley, Clerk Barb Quade, Deputy Clerk Britnie Soderholm, Treasurer Dan Shirley, County Commissioner Ginny Storlie, Jim King, Nancy Koloski and Carroll Peterson. Supervisor Sarah Somnis was unable to attend this meeting.

Vice Chair Craig Horak called the board meeting to order at 7:02 p.m.

Unless otherwise stated, all actions have been approved by unanimous yeas vote.

Clerk Barb Quade presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Craig Horak approved the agenda as presented by the Clerk. Supervisor Sam Crowley seconded.

Clerk's report: Clerk Barb Quade had sent the Supervisors the minutes for the May 10 monthly meeting prior to tonight's meeting for their review. Supervisor Sam Crowley motioned to approve the May 10 minutes as presented. Supervisor Craig Horak seconded.

Treasurer's report: Treasurer Dan Shirley presented a corrected March as well as April and May Treasurer's report. Supervisor Sam Crowley motioned to approve the April and May treasurer's report. Supervisor Craig Horak seconded.

Claims, Payroll, and Transfers: Clerk Barb Quade presented the board with claims totaling \$31,071.34 for approval for payment. Supervisor Craig Horak asked to review the claim forms and invoices from Tim Schliep and Emergency Response Solutions. Supervisor Craig Horak reviewed the two claim forms and invoices. Supervisor Sam Crowley motioned to approve payment of claims as presented by the Clerk. Supervisor Craig Horak seconded. Clerk Barb Quade presented the board with net payroll this evening totaling \$2,168.34. Supervisor Craig Horak motioned to approve payment of the payroll as presented. Supervisor Sam Crowley seconded. Clerk Barb Quade presented the cash control statement to the supervisors as well as the bank statements; signed by the supervisors in attendance, Craig Horak and Sam Crowley.

The Clerk suggested the following transfer of funds to transact tonight's business: Transfer \$3,500.00 from the community center lease account to general checking. With no questions, Supervisor Craig Horak motions to approve the transfers as recommended by the Clerk. Supervisor Sam Crowley seconds. That \$5,000 transfer approved at the May meeting needs to be done as well.

Fire Department report: Chief Rich Nelson was unable to attend this meeting. Most medical calls, grass fire on Springdale Road, and CO alarm going off the Sawbill Ranger Station. The Fire Department had their safety plan approved by OSHA.

Rescue Squad report: Rescue Captain Kim Jahnke was unable to attend this meeting; she sent a text to the Clerk that Rescue Squad had three (3) calls in May.

County Commissioner Report: County Commissioner Ginny Storlie talked about the 1854 treaty relating the ski hill expansion; nothing to do with each other. Next Tuesday there will be border route meeting. Budget committee meetings start next Tuesday as well. Ginny mentioned the North Shore Commercial Fishing Museum is not a historical society. Tofte recycle center is going to be open until 5 p.m. on Thursdays.

Citizen's comments: Carroll Peterson asked about the increase hostel rates. Supervisor Craig Horak when Allen Olson owned the hostel he was charged 25% of the gross proceeds by the Birch Grove Foundation. The current rate doesn't cover the utilities and the bathroom supplies, i.e. toilet paper and hand towels.

Old/New Business

Birch Grove Community Center:

Hostel – WECONNECT and Birch Grove Community Group LLC asked the town board to review the proposed 25% of the gross proceeds charge. Jim King said when Allen Olsen ran the hostel is a for profit company. The Birch Grove Community Group LLC is nonprofit; giving back to the community and not receiving any funds from any local governments. Supervisor Craig Horak said the board would be ongoing discussion and motioned to leave the current MOU re hostel rates in place until new MOU is approved. Supervisor Sam Crowley seconded.

Nancy Koloski is attendance gave update on Bone Builders exercise class; 5 groups last year from July 1, 2017, to June 30, 2018. Supervisor Craig Horak the town will look at the continuing the exercise room. Supervisor Craig Horak reminded that the needs be two (2) people to use the exercise room.

Birch Grove Community School Lease and the Birch Grove Preschool Lease both expire on June 30, 2018. Supervisor Sam Crowley motioned to leave the rate of at \$9.50 sq. ft. for the Birch Grove Community School lease and to leave the rate at \$1.00 sq for the Birch Grove Preschool Lease. Supervisor Craig Horak seconded. Clerk Barb Quade asked Supervisor Craig Horak to contact Chris Virta at Fryberger who created the lease for the school; asking what liability the town would be exposed to the School sublease the space they are leasing. He said he would.

Schroeder Township requested expenses/income information on the Birch Grove Community Center including: a detailed breakdown of expenses, a detailed breakdown of income, including list of tenants what they pay, how much has the county appropriated and for what, if available each township's use rate, will this be under service contract or just an open payment, do you have capital improvement/replacement fund for the building and if so what is the balance, are you going to set up an advisory committee with the members from Schroeder and Lutsen. Clerk Barb Quade will get Craig expenses and income report and a list of the tenants and what they pay. \$19,000 was received this month from Cook County for programming at the Birch Grove Community Center. There is \$60,635.52 in a CD for improvement/replacement for the building.

General update –

Boreal in no longer hosting websites. The Town website has been moved to Two Dogs in the Web hosting. Supervisor Sarah Somnis who wasn't present at this meeting suggested updating the visuals on the town website. Clerk Barb Quade said NinaWorks created the Tofte website and she updates it. Clerk Barb Quade she will check to see who created the website for Lutsen and Schroeder Township and get quotes.

Housing: No update at this time.

TSSSD – Clerk Barb Quade asked one of the supervisors to get August work dates from Scott Robinson so she can prepare the contract for next month's meeting. TSSSD will be having a meeting on Tuesday, June 19, 2018.

July 4th – Sarena Nelson and Clerk Barb Quade are getting things done for the July 4th. Supervisor Craig Horak motioned to adopt Resolution #6-2018 accepting the donation of \$6000 from Cook County Visitors Bureau to be used towards the July 4th event. Supervisor Sam Crowley seconded.

Cemetery/Park update – Supervisor Craig Horak got most of the tree that was down in the cemetery. Volunteer Cleanup Day in the cemetery was on the day of Shirley Bierbaum funeral service. Volunteer Cleanup Day in the park the following show up: Sarena Nelson and Finley, Sam Crowley, Sarah Somnis and Augie Schauland, Craig Horak and Barb Quade. Clerk Barb Quade asked Supervisor Craig Horak to check with Chris Virta at Fryberger if any legally needs to be done before posting the request the bids to blacktop the Tofte Homestead Road from Sawtooth Outfitters to the Tofte Cemetery because of the two easements.

Mail - more mail from the Court of Appeals re PUC.

Supervisor Craig Horak motioned to adjourn this meeting at 8:20p.m. Supervisor Sam Crowley seconded.

Respectfully submitted by Barbara Quade, Tofte Town Clerk