

## **Tofte Town Board Meeting Minutes March 8, 2018**

Present: Supervisors Sarah Somnis and Craig Horak, Treasurer Nancy Iverson, Clerk Barb Gervais, Fire Chief Rich Nelson, Rescue Chiefs Kim Jahnke and Phil Bonin, and Gary and Marsha Hansen. Supervisor Sam Crowley was unable to attend this meeting.

Chair Supervisor Sarah Somnis called the board meeting to order at 7:02 p.m.

Unless otherwise stated, all actions have been approved by unanimous yeas.

Clerk Barb Gervais presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Craig Horak asked to add the letter to Bruce Zimpel to agenda. With this addition, Supervisor Sarah Somnis approved the agenda for tonight's meeting. Supervisor Craig Horak seconded.

Clerk's report: Clerk Barb Gervais had sent the Supervisors the minutes for the February 8 monthly meeting and the Board of Audit meeting as well the budget workshop meeting on February 22 prior to tonight's meeting for their review. Supervisor Craig Horak motioned to approve minutes as presented. Supervisor Sarah Somnis seconded. Clerk Barb Gervais suggested all board members attend one of the MAT spring training courses. Clerk Barb Gervais presented a tentative agenda for next week's annual meeting. Britnie Soderholm resigned as deputy clerk.

Treasurer's report: Treasurer Nancy Iverson gave her report. With no question, Supervisor Craig Horak motioned to accept and approve the treasurer's report. Supervisor Sarah Somnis seconded.

Claims, Payroll, and Transfers: Clerk Barb Gervais presented the board with claims totaling \$14,938.68 for approval for payment which included the \$5700 for July 4<sup>th</sup> fireworks. Supervisor Sarah Somnis asked to view first claim (Lindenmyer) and last claim (MN PERA). Supervisor Sarah Somnis asked a question about the Lindenmyer invoice; different total on the claim and invoice. Clerk Barb Gervais said she subtracted the sales tax as the township is tax exempt. After reviewing the claims and invoices, Supervisor Sarah Somnis motioned to approve payment of claims as presented. Supervisor Craig Horak seconded. Clerk Barb Gervais presented net payroll of \$2,696.45. After reviewing, Supervisor Craig Horak motioned to approve payroll as presented. Supervisor Sarah Somnis seconded. The Clerk suggested the following transfer of funds to transact tonight's business: 1. Transfer \$5,000.00 from the community center lease account to general checking. With no questions, Supervisor Craig Horak motioned to approve the transfer as recommended by the Clerk. Supervisor Sarah Somnis seconded.

Fire Department report: Chief Rich Nelson was pretty quiet last month; a couple of false alarms. Chief Rich Nelson and Rose Thoreson had a meeting with the State Fire Marshall. Chief Rich Nelson said he is going to spend the remaining funds from the 2017 budget to purchase new turnout gear. The current turnout gear is over 10 years old.

Rescue Squad report: Rescue Captains Kim Jahnke and Phil Bonin were in attendance. Rescue Chief Kim Jahnke reported three (3) calls last month. Chief Kim Jahnke said that Life Flight is coming to do a training at the annual May Day training session.

County Commissioner Report: County Commissioner Ginny Storlie was unable to attend this meeting.

Citizen's comments: Marsha Hansen asked where are the cookies?

Old/New Business

Birch Grove Community Center: Peter James Knudsen apply for the PT janitor/maintenance position. Supervisor Craig Horak motioned to hire Pete Knudsen for the PT janitor/maintenance job at the Birch Grove Community Center at \$15/hour if he has a favorable background check. Supervisor Sarah Somnis seconded. Joel Bonin is doing better keeping snow shoveled.

Park - Park bathroom; Phil Bonin rekeyed the park bathroom to the firehall/townhall key.

July 4<sup>th</sup> – Clerk Barb Gervais is working on the lodging for the fireworks crew. Dennis Rysdahl/Mark Jury agreed to provide the lodging at the Americinn again this year.

Adopt an employee policy – Tabled until April 2018 meeting.

Supervisor Craig Horak met with Bruce Zimpel a couple weeks ago documented the town's position giving him a chance to improve. Supervisor Craig Horak made a motion to terminate Bruce Zimpel effective immediately as he didn't improve at all. Supervisor Sarah Somnis seconded. Supervisor Craig Horak will meet with Bruce Zimpel tomorrow.

Mail received – certified mail from the MN Court of Appeals: re MN PUC

No other business to be discussed, Supervisor Sarah Somnis motioned to adjourn the meeting at 7:38 p.m. Supervisor Craig Horak seconds

Respectfully submitted by Barbara Gervais, Tofte Town Clerk