

Tofte Town Board Meeting Minutes May 10, 2018

Present: Supervisors Sarah Somnis, Craig Horak and Sam Crowley, Treasurer Dan Shirley, Clerk Barb Quade, Deputy Clerk Britnie Soderholm, Rescue Chiefs Kim Jahnke, County Commissioner Ginny Storlie and Jerry Gervais.

Chair Supervisor Sarah Somnis called the board meeting to order at 7:02 p.m.

Unless otherwise stated, all actions have been approved by unanimous yeas.

Clerk Barb Quade presented the Supervisors with a tentative agenda for tonight's meeting. Supervisor Sarah Somnis motioned to approve the agenda as presented. Supervisor Craig Horak seconded.

Clerk's report: Clerk Barb Quade had sent the Supervisors the minutes for the April 12 LBAE meeting and April 12 monthly meeting prior to tonight's meeting so they could review them. Supervisor Craig Horak motioned to approve minutes as presented. Supervisor Sam Crowley seconded.

Treasurer's report: Supervisor Craig Horak made a motion to table the Treasurer's report until next month. Supervisor Sam Crowley seconded. Supervisor Craig Horak made a motion to appoint Richard Daniel Shirley as Town treasurer until the March 2019 election. Supervisor Sam Crowley seconds.

Claims, Payroll, and Transfers: Clerk Barb Quade presented the board with claims totaling \$10,269.80 for approval for payment. Supervisor Sarah Somnis asked to view first claim for Nancy Iverson reimbursement for postage and last claim (MN PERA). After reviewing the claims and invoices, Supervisor Sarah Somnis motioned to approve payment of claims as presented. Supervisor Sam Crowley seconded. Clerk Barb Quade presented payroll in the amount of \$2176.19 net pay. After reviewing, Supervisor Sarah Somnis motioned to approve payroll as presented. Supervisor Craig Horak seconded. The Clerk suggested the following transfer of funds to transact tonight's business: 1. Transfer \$5,000.00 from the community center lease account to general checking. With no questions, Supervisor Sarah Somnis motions to approve the transfer as recommended by the Clerk. Supervisor Craig Horak seconded.

Fire Department report: Fire Chief Rich Nelson was not able to attend this meeting. Kim Jahnke reported the May Day training went well. Life Flight came and landed at the Tofte Airport and the training was held there. Lutsen Fire Department will be holding a live burn training on May 20. Kim Jahnke thanked Dennis Rysdahl for catering lunch for the May Day training.

Rescue Squad report: Rescue Captain Kim Jahnke was in attendance. Rescue Chief Kim Jahnke reported five (5) calls last month.

County Commissioner Report: County Commissioner Ginny Storlie attended part of Emergency Response Conference. May is Mental Health Month. Emergency workers need to take down time as they work with emotional situations. Charles Skinner came before the County Board asking for expansion for the Lutsen Ski Hill. Lutsen Ski Hill is on federal land. County Board Commissioner Bobby Deschampe voiced concerns per 1854 Treaty. The County Board will be holding a public meeting on this subject. Supervisor Sam Crowley asked Commissioner Ginny Storlie about the repair of the Tofte Park Road. She said that she would add to her list. Ginny was asked about the Tofte recycling center be open on one day until to 6 p.m. so the residents can go after work. Ginny said would check if that was a possibility.

Citizen's comments: None

Old/New Business

Housing - Supervisor Craig Horak said Dennis, Scott Stempihar walk through of the property was rescheduled.

TSSSD: Supervisor Sam Crowley called Scott Robinson 2 times but no response. Supervisor Sam Crowley motioned Craig Horak to replace the Jim King on the TSSSD board. Supervisor Sarah Somnis seconded. Supervisor Craig Horak will call Scott Robinson to get estimated date for the construction of the sewer for Tofte Fire/Town Halls.

Birch Grove Community Center: General update: Pete Knudsen is doing small maintenance repairs as well as cleaning. Birch Grove Community School wants to lease Community Room #2 at \$9.50 per sq. ft. This was tabled until June meeting. Supervisor Craig Horak said he would bring his skid steer over to the community center and clean up. Supervisor Sam Crowley asked Craig if he would remove the insulation blankets off the sewer mounds and put in the shed. Supervisor Sam Crowley mentioned that parts from the greenhouse were still there. Tabled from the April meeting repair of the vents in the gym. Supervisor Craig Horak said would Pete Knudsen to fix them.

WECONNECT asked the board to put the discussion on the hostel rates beginning July 1, 2018, on the agenda. They want to know what the rates are coming lease period; they need determine if the hostel will continue next year. They also asked if the fitness room or equipment will be utilized beginning new lease period. Supervisor Craig Horak motioned to set the hostel lease rate 25% of gross proceeds for the new lease period which begins 7/1/18 thru 6/30/19. Supervisor Sarah Somnis seconded. The remaining of the MOU with WECONNECT was tabled until June meeting.

Supervisor Sarah Somnis suggested painting the restrooms at the April meeting; the subject got tabled until this meeting. Sarah and Laura will volunteer their time but the Township will buy the paint. Supervisor Craig Horak motioned to spend up \$200 for supplies to paint the bathrooms. Supervisor Sam Crowley seconded.

Lawn Mowing: Two envelopes was received one from Dave Somnis and Joe James. Supervisor Craig Horak opened the envelopes; Dave Somnis bid \$100 to mow the cemetery each time, \$100 to mow the town park each time, and \$130 to mow the Birch Grove Community Center. If any extra work needs to be completed, Dave Somnis bid \$28/hour. Joe James envelope contained a letter he will continue mowing as temporary employee of the town. Supervisor Craig Horak motioned to accept Dave Somnis' bid. Supervisor Sam Crowley seconded. Supervisor Sarah Somnis abstained as Dave is her uncle.

Resolution #5-2018 Grand Marais State Bank Corporate Resolution updated adding Richard Dan Shirley as treasurer. Supervisor Craig Horak motions to adopt Resolution #5-2018. Supervisor Sam Crowley seconded.

Website Hosting – Boreal is no longer hosting websites as of June 1, 2018. Clerk Barb Quade got quote from Two Dogs in the Web LLC for hosting at \$4.99/month; payable a year a time. Supervisor Craig Horak motioned to accept the Two Dogs in the Web LLC quote. Supervisor Sarah Somnis seconded.

Park/Cemetery – Volunteer cleanup days: Cemetery will be Saturday, May 19, 2018, and the Tofte Park will be Saturday, June 2, 2018. Volunteers will have to sign a form for liability purposes. The Park/Cemetery committee met and walked the cemetery and the park. A tree is down in the cemetery and found one picnic table needs to be removed from the park. Supervisor Craig Horak motioned to put the bids out for paving the cemetery road from Sawtooth Mountain Outfitters to the cemetery and also patching the trail going through Tofte Park. Supervisor Sam Crowley seconded. Supervisor Craig Horak will look for picnic tables for the park. Clerk Barb Quade asked the board's authorization to the annual ad for contact for the Tofte Cemetery/Tofte Park. Supervisor Craig Horak motioned to run the annual ad for contact for the Tofte Cemetery/Tofte Park. Supervisor Sam Crowley seconded.

July 4th – Resolution #4-2018 Supervisor Craig Horak motioned to adopt the Resolution #4-2018 accepting the donation from Lutsen Township of \$1500 to help with the cost of the July 4th fireworks. Supervisor Sam Crowley seconded.

Mail received – nothing relevant

No other business to be discussed, Supervisor Craig Horak motioned to adjourn the meeting at 8:19 p.m. Supervisor Sam Crowley seconds

Respectfully submitted by Barbara Quade, Tofte Town Clerk